



Employment Opportunity Law Enforcement Academy Recruit

SALARY

\$1,693 - \$2,058 Biweekly \$3,669 - \$4,460 Monthly \$44,029 - \$53,517 Annually

OPENING DATE: March 30, 2007

CLOSING DATE: Continuous

THE POSITION

This is a non-sworn classification structured for candidates hired for the purpose of becoming sworn police officers, but who have not yet entered or not yet completed the California POST-certified Basic Law Enforcement Academy.

Individuals Receive general supervision from higher level supervisory and management staff and from training staff at a POST-certified Basic Law Enforcement Academy.

Testing Process

This job opportunity includes specific requirements outlined below.

The City of Modesto will accept completion of a P.O.S.T. certified entrance examination from any California P.O.S.T. Basic Academy. The certification must show a minimum T-score of 45.0 dated within the past 12 months (written verification of the T-score must be attached to the application).

The P.O.S.T. entrance examination is offered at Modesto's Ray Simon Criminal Justice Training Center on the following dates:

- Saturday, June 14, 2008
- Saturday, July 12, 2008
- Saturday, August 9, 2008
- Saturday, September 13, 2008
- Saturday, October 11, 2008
- Saturday, November 8, 2008
- Saturday, December 4, 2008

For further information on the examination process at Ray Simon Criminal Justice training center, please visit www.raysimoncjtc.com. For a list of other California P.O.S.T. certified academies offering this examination, please visit www.post.ca.gov.

Tentative oral board interview schedule

- Thursday, June 26, 2008
- Thursday, August 21, 2008
- Thursday, October 16, 2008
- Thursday, December 4, 2008

If you are to be scheduled for an interview, you will receive written notification.

P.O.S.T. CERTIFIED BASIC ACADEMY

Ray Simon Regional Justice Training Center located at 3805 Cornucopia Way, Modesto, CA 95358, has scheduled the following academy's:

- July 7, 2008

EXAMPLES OF DUTIES

- Attend classroom activities, participate in both the learning process and in interactions with students and faculty resulting in achieving a passing grade on all classroom requirements.
- Complete classroom assignments and projects as required.
- Participate in physical activities resulting in achieving a passing grade on the POST physical agility examination.
- Participate in firearms course resulting in achieving a qualifying score for firearms qualification under California Penal Code Section 832.
- Perform related duties as assigned.

Ability to:

- Learn proper Police procedures and methods.
- Analyze situations quickly and objectively, and determine and take emergency and/or appropriate action.
- Understand and carry out oral and written instructions.
- Communicate effectively, both orally and in writing.
- Learn the operation of standard equipment and facilities required in the performance of assigned tasks including a computer.
- Type at a reasonable speed necessary for successful job performance (25 wpm).
- Learn standard broadcasting procedures of a police radio system including mobile dispatch terminals.
- Participate in strenuous physical activities including sufficient strength, endurance and body flexibility to accomplish classroom requirements. This includes the ability to lift and carry up to 75 pounds of weight.
- Prepare accurate and grammatically correct written reports.
- Successful completion of a POST-certified Basic Law Enforcement Academy including classroom instruction, physical agility and use of firearms.

EXPERIENCE AND TRAINING GUIDELINES

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities

would be:

Experience:

- None required.

Training:

- Equivalent to the completion of the twelfth grade and completion of a minimum of 15 units of college coursework from an accredited college or university. Possession of an Associate of Arts degree is desirable.

License or Certificate

- Possession of an appropriate, valid California driver's license.

Additional Requirement:

- Minimum of 20 years of age at time of application.
- Successful completion of the P.O.S.T. certified entrance examination from any California P.O.S.T. Basic Academy verifying a minimum T-score of 45.0 dated within the past 12 months (written verification of the T-score must be attached to the application). For further information on test dates at Modesto's Ray Simon Criminal Justice Training Center, please visit www.raysimoncjtc.com. For a list of other California P.O.S.T. certified academies offering this exam, please visit www.post.ca.gov.

WORKING CONDITIONS

Environmental Conditions:

- Classroom and Field environment.

Physical Conditions:

- Requires maintaining physical condition necessary for walking or standing for prolonged periods of time and for participating in strenuous physical activity; operating motorized equipment and vehicles.

EMPLOYMENT INFORMATION

THE SELECTION PROCESS

Applicants will be assessed on the application materials submitted. This information will be carefully evaluated. Resumes are an important screening tool. Applications that are not accompanied by resumes may be more difficult to assess. Do not substitute any part of the application form with the words "SEE RESUME."

Applicants considered to be the most qualified will be invited to continue in the selection process. The selection process may consist of any combination of a written examination, performance test and/or an oral board interview.

Candidates successful in all phases of the testing process are placed on an eligible list based on test scores. Eligible lists are used to fill existing and future vacancies for a period of one year. Eligible lists may be extended or abolished sooner based on the needs of the City. Placement on the list does not guarantee employment.

The Personnel Department reserves the right to revise the selection process to best meet the needs of the City.

Reapplication Process: A disqualification from one recruitment does not restrict an applicant's ability to re-apply in future recruitments.

Applicants are responsible for their own travel expenses.

EMPLOYMENT POLICY

The City of Modesto is an Equal Opportunity Employer regardless of race, color, ancestry, religion, sex, national origin, marital status, age, mental or physical disability, or perceived disability, medical condition, pregnancy-related condition, sexual orientation, political affiliation or political belief.

The City of Modesto is in compliance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act. Qualified women, minorities and disabled persons are strongly encouraged to apply.

- Persons selected must provide verification of eligibility to work in the United States of America.
- Persons appointed to City positions may be fingerprinted.
- After an offer of employment is made, a candidate will be required to successfully complete a City-paid physical examination.
- No person shall be appointed to a salaried position with the City of Modesto who is a relative by blood or marriage within the second degree (parents, brothers, sisters, children, grandparents, or grandchildren) of the Mayor, Council Member, City Manager, or any Officer of the City exercising the appointive power.
- The City of Modesto maintains a non-smoking work environment.

APPLICATIONS MAY BE OBTAINED AND FILED ONLINE

AT:

<http://www.modestogov.com>

OR

City of Modesto Personnel Department

1010 10th Street, Suite 2200

P.O. Box 642

Modesto, CA 95353

(209) 577-5402

EXAM #
LAW ENFORCEMENT ACADEMY
RECRUIT
KM

Law Enforcement Academy Recruit Supplemental Questionnaire

- * 1. Have you completed the POST entrance exam with a T-score of 45.0 points or higher?
**Successful completion of this exam (with a score of 45.0 points or higher) is required to be further considered for this position. For information on test dates and location, please contact our department at (209) 577-5402. Please send the verification of your T-score to the City of Modesto Personnel Department by e-mail to personnel@modestogov.com, by fax to (209) 571-5813, or by mail to P.O. Box 642 Modesto, CA 95353.
- ☐ Yes ☐ No
- * 2. Have you completed a minimum of 15 accredited college semester units (or the equivalent of)? To claim military education (equivalency), please submit your military transcript to the City of Modesto Personnel Department by e-mail to personnel@modestogov.com, by fax to (209) 571-5813, or by mail to P.O. Box 642 Modesto, CA 95353.
- ☐ Yes ☐ No
3. This classification is eligible for Veteran's Preference. Do you wish to claim Veteran's Preference? To claim Veteran's Preference, you must submit the [Veterans' Preference Form](#) along with your DD 214 to the City of Modesto Personnel Department by email to personnel@modestogov.com, by fax to (209) 571-5813, or by mail to P.O. Box 642 Modesto, CA 95353.
- ☐ Yes ☐ No
- * 4. Are you twenty years of age or older?
- ☐ Yes ☐ No
- * Required Question